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## **Senior Project Manager/Project Manager**

**Location:** Billings, MT

**Description:** EPC Services Company, a leading power/utility engineering consultant and construction firm, has an immediate opening for a senior project manager/project manager in Billings, MT.

Under supervision of the Branch Manager, the successful candidate will be responsible for the planning, coordination, and overall project management associated with the design, procurement, and construction of turnkey utility-class substation and transmission projects.

Duties and responsibilities encompass a variety of assignments involving interface between company engineering and construction teams, field operations, and clients. At the procurement level of projects, the successful applicant will often take a lead role in the bidding process, including establishment of proposal approach, coordination of engineering and construction team members, performing material quantity takeoffs, development of construction, material, and equipment specifications, and researching and developing requests for and obtaining labor, material, and equipment quotations.

The successful candidate will develop new and maintain relationships with labor partners and vendors; approve labor and vendor invoices; create schedules of values and review billings; prepare and maintain CPM schedules and cash flow reports; coordinate and direct quality assurance and employees on project sites; make periodic visits to jobsites to verify progress and adherence to QA/QC policies and procedures, provide guidance and training to assigned support personnel (as assigned on a project basis); prepare monthly/periodic reports and other related duties.

The successful candidate will be given the authority to exercise management directives in good judgment of engineer-procure-construct projects to provide i) a quality service and product commensurate of the image of EPC Services, ii) desired level of profitability, iii) maintenance of established client and partner relationships through your actions on projects managed, including fairness in the day-to-day management of issues, as well as resolution of any disputes.

**Minimum Requirements:** 3+ years' experience in utility engineering and /or construction and proven experience with EPC electric utility-class projects at a mid (project manager) to high level (senior project manager). Occasional travel/driving may be required. Successful applicant may be subject to client-mandated drug and background checking and is subject to EPC Services Company's auto insurance carrier requirements. Successful applicant must not require immigration sponsorship now or in the future.

**Salary commensurate with experience and education. Benefits package includes:**

- Health, Dental and Vision Insurance
- Flexible Spending Account
- Life Insurance
- Short and Long Term Disability Insurance
- 401(k) Retirement plan
- Profit Sharing up to 15% of base wage (capped)
- Paid vacation, personal days and holidays
- Paid Professional Society Dues
- Continued Professional Education Reimbursement

EPC Services Company (EPCS) employs 60+ Project Managers, Engineers, Test Engineers and support staff. Our parent company, Electrical Consultants, Inc. (ECI) employs over 450 engineers, designers, project managers, surveyors, ROW agents, environmental planners, construction professionals and support staff in 14 offices across the U.S. The firm has thirty years of experience in the planning, engineering and construction of a wide range of power delivery projects including substations, transmission lines, distribution systems, communication systems and industrial facilities. Visit our website at [www.electricalconsultantsinc.com](http://www.electricalconsultantsinc.com).

**Submit letter of application and resume and list of three professional references to: [hrdirector@ecibllgs.com](mailto:hrdirector@ecibllgs.com)**

*An Equal Opportunity Employer*